

wff

**THE WOMEN FACULTY
FORUM**

Presents a Four-Part Interactive
Workshop Series with
Laura Freebairn-Smith



For more information, please
visit our [WFF website](#).

TOOLS AND TRICKS FOR THRIVING IN THE 'NEW NORMAL'

1. Leading in Academia

Mon Oct 19, 12:30-1:30 PM

Register: <https://bit.ly/30gkGJW>

Explore several paradoxical tensions inherent in academic leadership and life, and how to navigate them using critical leadership and management competencies.

2. Difficult Conversations

Mon Nov 2, 12:30-1:30 PM

Register: <https://bit.ly/3kUpDAf>

Learn how to decide whether to engage in difficult conversation in the first place, what stance to take when communicating, and when to consider the alternatives.

3. Revisiting Time Management

Wed Nov 11th, 12:30-1:30 PM

Register: <https://bit.ly/3mWsESt>

Discuss the evolution of time management through five stages and learn how to use the 'four questions and four choices' method for more effective time management.

4. Building Teams-Getting from Ugh to Wow!

Tues Nov 17th, 12:30-1:30 PM

Register: <https://bit.ly/33cPw8a>

Astute team leaders can recognize the seven phases of team development and help the team move through each phase at the appropriate speed and moment. Learn how to identify where your team is developmentally, and where each team member is, and discover how to manage and lead for each stage.